

ECONOMIC REPORTING REQUIREMENTS FOR NEW ENTRANTS

General Instructions

These instructions are for the **ongoing, semi-annual and/or annual** monitoring requirements of the **Competitive Local Exchange Carriers (“CLECs”)** and **Municipal Local Exchange Carriers (“MLECs”)** (combined “**New Entrants**”), as defined by and pursuant to the Rules Governing the Certification and Regulation of Competitive Local Exchange Carriers (Local Rules), 20 VAC 5-417-60 B, Economic reporting requirements for new entrants.

Instructions, definitions, and/or a format are provided for each requirement. One copy of each schedule shall be provided to the Commission’s Division of Economics and Finance, no later than **30 days** after the end of the six months or annual period ended June 30 and/or December 31.

Virginia State Corporation Commission
Division of Economics & Finance
Attn: Penny Sedgley
1300 E Main St., 4th floor
Richmond, VA 23219

An extension of any deadline must be approved in advance. Questions should be directed to Penny Sedgley, at 804-371-9828, **FAX 804-371-9935**, **email:** Penny.Sedgley@scc.virginia.gov .

ONGOING REQUIREMENTS

Competitive Services

Each new entrant, as defined by the Local Rules, shall maintain sufficient information to identify units and revenues for all competitive local exchange telephone services provided. These competitive services are those that are comparable to “Competitive” service offerings of the incumbent LEC that do not require tariffs; and

A price list for all competitive local exchange telephone services provided by the new entrant shall be maintained. The list shall include the name of the service, a brief description of the service and all recurring and non-recurring charges associated with the service. This information shall be made available upon request by the Staff or the Commission.

SEMI-ANNUAL REQUIREMENTS

Due **30** days after the end of the semi-annual periods, June 30th and December 31st.

Access Lines

A **semi-annual** report on the number of access lines, classified by residential and business, (any public telephone lines should be reported as business) also identified by resold lines, Legacy UNE-P or Wholesale Advantage, UNE-Loop and Facilities Based. Schedule 1, attached, provides an illustrative format which may be used by the new entrant, as well as definitions which shall be followed in reporting.

Customers

The number of customers at the **end of the semi-annual period**, classified by residential and business, shall be reported. Schedule 1, attached, provides an illustrative format that may be used by the new entrant.

ANNUAL REQUIREMENTS

Geographic Areas Served

As of **June 30th** of each year, each new entrant shall provide a list of the geographic areas served within Virginia by July 31st. This information shall include the identification of specific exchanges, geographic areas, where service is provided or offered. Pursuant to 20 VAC 5-417-60 B 2, the Staff or the Commission may request this information as deemed necessary.

Revenue Schedule

30 days after the end of the calendar year, a report of all Virginia intrastate revenue derived from all services provided by the new entrant, separated between local service revenue and long-distance service revenue (if available). Schedule 2, attached, provides an illustrative format.

**SEMI-ANNUAL ACCESS LINES
SCHEDULE 1**

COMPANY NAME _____
SIX Months Ended _____

RESOLD LINES

	Network Access Lines (1)	End of Period
Business*	_____	
Residential	_____	
Total	_____	

Special Access Lines (2) - End of Period		
intraLATA	interLATA	Interstate
_____	_____	_____

**Legacy UNE-P
Wholesale Adv.**

UNE-LOOP

	Network Access Lines (1)	End of Period
Business*	_____	_____
Residential	_____	_____
Total	_____	_____

Note: Business lines should include company official lines.

FACILITIES BASED

	End of Period
Business*	_____
Residential	_____
Total	_____

Special Access Lines (2) - End of Period		
intraLATA	interLATA	Interstate
_____	_____	_____

CUSTOMERS - End of Period

Business	_____
Residential	_____

* Any public lines should be included with business lines.

(1) Network Access Lines are defined as the path which connects the end-user with the network, it is associated with a telephone number.

(2) Special Access Lines represents a summary of special access circuits, which are an electronic communications path between two points.

**ANNUAL
Schedule 2 - Revenue**

Company Name _____

Annual Period Ended _____

Total Local Service Revenue \$ _____

Total Virginia Intrastate Long Distance Revenue \$ _____

**Schedule 3
Geographic Areas Served
In Virginia**

Company Name:_____

June 30,_____

City or Region

CO CLI

Address

City Name

For Example:

Richmond:

RCMDVASR

2617 Stuart Ave

Richmond

Northern VA:

ALXNVAAD

6538 Little River Tnpk

Alexandria